

# Eugene Waldorf School

1350 McLean Blvd., Eugene, OR 97405 • (541) 683-6951

## 2017-2018 ANNUAL ROBIN'S NEST CONTRACT

12:30-3:00 Daily

*I have read and agree to the Terms on the reverse of this page and enroll my child/ren for the afternoon program for the school year 2017-18.*

CHILD'S NAME <i>(please enter oldest to youngest)</i>	ANNUAL CHARGE 1-DAY = \$530 2-DAY = \$1,060 3-DAY = \$1,590 4-DAY = \$2,120 5-DAY = \$2,650	TO HELP US WITH SCHEDULING, PLEASE CIRCLE ALL DAYS YOUR CHILD IS ABLE TO ATTEND	PLEASE CIRCLE DAYS <u>REQUIRED</u>
#1	\$	M TU W TH FR	M TU W TH FR
#2	\$	M TU W TH FR	M TU W TH FR
#3	\$	M TU W TH FR	M TU W TH FR
<b>TOTAL</b>	<b>\$</b>		

Payment Dates <i>(Choose One)</i>	Total Tuition <i>(from above)</i>	Pro-Rated Yearly Total (if applicable)	Div. By # Payment s	Periodic Payment Amount
Annual payment plan	\$	= \$	1	\$
Monthly payment plan Sept 1 thru June 1	\$	= \$	10	\$

**Persons to be contacted concerning school fees, contract and enrollment matters:**

Parent/Guardian #1: Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_

Parent/Guardian #2: Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_

**Signature(s) of Financially Responsible Individual(s):**

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Accepted for the Waldorf Education Association of Willamette Valley, Inc.

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

***Please return this contract to the school office.  
The School will countersign and return a photocopy for your records.***

## ENROLLMENT AND TUITION TERMS

1. Together with the "Early Childhood Afternoon Contract," these Terms constitute the complete agreement between the Waldorf Education Association of Willamette Valley, Inc., d.b.a. Eugene Waldorf School ("the School"), and the parent(s) or guardian(s) ("the Parent") who is enrolling a child or children in the Eugene Waldorf School.

### PAYMENT

2. Payment may be pre-paid annually or in ten equal monthly installments within the school year. The afternoon contract covers the entire school year. There is, accordingly, no discount on the tuition because of a child's absence from school.
3. Payments made on monthly installments are due on the 1st of the month. If the tuition payment has not been received in the office by the 10th of the month, a \$10.00 late fee will be assessed for that month. Any money collected for tuition or fees will be applied first to the oldest outstanding balance, if any. If the payment is not made by the last day of a given month, the School reserves the right to refuse the child's entry into class on the first day of the next month. An additional \$50 per child enrollment fee will be charged if the child(ren) are re-enrolled.
4. The Parent is responsible for documenting tuition and fee payments (i.e., obtaining receipts for cash payments). A \$20 fee will be charged for each returned check.
5. In the case of admission after the beginning of school, charges are pro-rated according to the month the child first enrolls.

### EARLY WITHDRAWAL

6. In the absence of written notice to withdraw a student by the Parent, the period of enrollment will be the academic year. In the event that a Parent withdraws a child before the end of the school year, this procedure is followed:  
*The Parent will inform the office in writing of intention to withdraw. Notice must be received by the deadline of each term in order for the period of enrollment to end at the close of that term. When notice of withdrawal is received after the deadline for a given term, the period of enrollment will end at the close of the subsequent term.\* The deadlines are: August 1 for fall term; December 1 for winter term; March 1 for spring term.*
7. Withdrawal is not official until and unless this written notification is received by the School.
8. The Parent will pay all tuition, fees and charges incurred for the period of enrollment.
9. The Parent agrees to withdraw the child upon request if (a) payments are not made when due or (b) the School, in its sole discretion, determines that the welfare of the child or of the School requires such withdrawal. In this case the period of enrollment will end on the child's last day of attendance or upon request of the School, whichever is later.

### OTHER TERMS

10. The Parent understands that the School has the right to increase or decrease tuition and/or program content during the school year as the economic needs of the School may require. If a tuition modification is made, an addendum to this tuition contract will be made.
11. If it is necessary to take legal action to collect any amounts payable, the Parent agrees to pay a reasonable attorney's fee and costs determined by a court of proper jurisdiction.
12. If the School waives the right to enforce a contractual agreement because of breach or default on one occasion, this does not waive the School's right to enforce this contract regarding another occurrence of similar breach or default.
13. Parent(s) jointly and severally promise to pay to the School any applicable charges or fees listed in this contract. If the responsibility for a child's tuition is shared, that is if this tuition agreement pays only part of a child's tuition, and the other part is paid by another party, default, delinquency or lack of prompt payment by either party will jeopardize the child's attendance.

*\* Under certain circumstances approved by the Administrator, such as serious illness of a child, the period of enrollment may end in the middle of a term. To apply for such an exception, the Parent must submit a letter of request to the business office.*