

## Volunteer Background Check Application

Please note that we ask the following questions in order to protect our students.  
Thank you for your understanding and cooperation!

**Background Checks:** We encourage all parents of enrolled children to have these checks so that they can volunteer freely throughout their child's experience at the school. Any parent that will have unsupervised access to children and/or will be going on overnight trips are required to obtain a background check. This could include such simple aspects as escorting children to the bathroom or tutoring students while the teacher has recess duty. Please note that we require volunteers to have background checks *at their own expense*. In addition, the school will check the names of volunteers having unsupervised contact with children against a sexual offender database. (Items below in **bold** are required to run the check.)

**First Name:** \_\_\_\_\_ **Middle Initial:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_  
**Date of Birth:** \_\_\_\_\_ **Soc. Sec. #** \_\_\_\_\_ **Address:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Phone (home):** \_\_\_\_\_ **Work/Cell:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Have you ever been convicted of a crime?** (You may omit minor traffic offenses, any convictions which have been sealed, expunged or statutorily eradicated, convictions more than two years old for marijuana related offenses for personal use, and misdemeanors for which probation was completed and the case judicially dismissed.) \_\_\_yes \_\_\_no

If yes, please explain \_\_\_\_\_

If yes, was the conviction in Oregon or in another state? \_\_\_\_\_

Please specify state(s) \_\_\_\_\_

**Advisory:** A check of the volunteer applicant's criminal history may be made to verify the responses to the above questions for the sole purpose of ensuring the safety of students, staff, volunteers and visitors. No applicant will be denied volunteer status solely on the grounds of conviction of a crime. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position will be considered.

"I authorize the Eugene Waldorf School to check my criminal history. I certify that all information submitted by me on this application is true and complete. I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and active volunteer status may be terminated at any time. In consideration of my volunteer application, I agree to adhere to the policies and regulations of the Eugene Waldorf School and I agree that my volunteer status can be terminated, with or without cause, and with or without notice, at any time by the Eugene Waldorf School."

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please enclose payment of \$12.95 to cover the cost of this background check.** (Please make checks payable to the Eugene Waldorf School.)

You will be informed in the event that the background check lists information that affects your ability to volunteer. If you would like to be informed of the results of the check even if no information is returned that precludes you from volunteering, please let the business office know. Please make sure you have included your email or phone so that we can contact you with this information. **For questions, please contact Molly Wilson in the business office at 541-683-6951 x 102 or at [molly.wilson@eugenewaldorf.org](mailto:molly.wilson@eugenewaldorf.org).**

For Office Use Only: Date paid: _____ Date check run: _____ Results: _____
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